



Town of Arlington Board of Selectmen

Meeting Agenda

February 10, 2016

7:15 PM

Selectmen's Chambers, 2nd Floor, Town Hall

1. EXECUTIVE SESSION

Contract Negotiations with Nonunion Personnel, Town Manager

Vote: Town Manager's Contract

FOR APPROVAL

2. Vote: To Approve And Execute \$1,000,000 M.W.R.A. Loan And Grant For Phase 9 & Phase 10 I/I Local Financial Assistance Program; Project No. WRA-P9-01-3-937

Stephen J. Gilligan, Treasurer

CONSENT AGENDA

3. Minutes of Meetings: January 25, 2016
4. Reappointments: Arlington Bicycle Advisory Committee
Philip Goff
Jack Johnson
Christopher Tonkin
(terms to expire 1/31/2019)
5. Request: One Day Beer & Wine License, 3/5/16, for 'Beats for EATS' Fundraiser @ Robbins Memorial Town Hall Auditorium
Lauren Ledger, Arlington EATS
6. Request: One Day All Alcohol License, 3/19/16, for 'Quiz Night' @ Arlington Catholic High School
Erin Simmons, ACHS Development Coordinator
7. Appointments of New Election Workers: (1) Brien Higgins, 37 Rangeley Road, D, Pct. 11; (2) Judith Hyland, 54 Webcowet Road, U, Pct. 9; (3) Patricia LaPlante, 209 Jason Street, D, Pct. 3; (4) Richard LaPlante, 209 Jason Street, D, Pct. 3; (5) Joanne Malatesta, 8 Walnut Terrace, U, Pct. 14; (6) Robert Radochia, 45 Columbia Road, U, Pct. 21

LICENSES & PERMITS

8. Discussion and Approval: Sidewalk Cafe Permit Fee
Kevin F. Greeley, Chair

TRAFFIC RULES & ORDERS / OTHER BUSINESS

9. For Approval: Maple Tree Removal @11 Kipling Road
John and Lori DeLeo
10. For Approval: Arlington Public Art
Transformer Box Project 2016, East Arlington
Jill Manca and Adria Arch
11. For Approval: Chairful Where You Sit
Amy Goldstein, Arlington Public Art Committee and Vision 2020 Standing Committee
12. Vote: a) Special Town Meeting, April 27, 2016
b) Opening of Special Town Meeting Warrant
Kevin F. Greeley, Chair

WARRANT ARTICLE HEARINGS

Articles for Review:

- Article Bylaw Amendment/Camping on Public Property
- Article Vote/Email Accounts for Members of Public Bodies
- Article Vote/Lobbying by Public Officials

CORRESPONDENCE RECEIVED

Resignation from Battle Road Scenic Byway Committee
Howard B. Winkler, Waltham Street, Lexington

NEW BUSINESS

Next Scheduled Meeting of BoS February 22, 2016.



Town of Arlington, Massachusetts

EXECUTIVE SESSION

Summary:

Contract Negotiations with Nonunion Personnel, Town Manager

Vote: Town Manager's Contract



Town of Arlington, Massachusetts

Vote: To Approve And Execute \$1,000,000 M.W.R.A. Loan And Grant For Phase 9 & Phase 10 I/I Local Financial Assistance Program; Project No. WRA-P9-01-3-937

Summary:

Stephen J. Gilligan, Treasurer

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Gilligan_ref.pdf	Vote

I, the Clerk of the Board of Selectmen of the Town of Arlington, Massachusetts, certify that at a meeting of the board held February 8, 2016, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: that the sale of the \$250,000 Sewer Bond of the Town dated February 22, 2016, to the Massachusetts Water Resources Authority (the "Authority"), as recommended by the Town Treasurer, is hereby approved and the Town Treasurer or other appropriate Town official is authorized to execute on behalf of the Town a Loan Agreement and a Financial Assistance Agreement with the Authority with respect to the bond. The bond shall be payable without interest on February 15 of the years and in the principal amounts as follows:

<u>Year</u>	<u>Installment</u>	<u>Year</u>	<u>Installment</u>
2017	\$25,000	2022	\$25,000
2018	25,000	2023	25,000
2019	25,000	2024	25,000
2020	25,000	2025	25,000
2021	25,000	2026	25,000

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing vote.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the bond were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: February 8, 2016

Clerk of the Board of Selectmen



Town of Arlington, Massachusetts

Minutes of Meetings: January 25, 2016

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	1.25.16.docx	draft minutes 1.25.16

TOWN OF ARLINGTON
BOARD OF SELECTMEN

Meeting Minutes
Monday, January 25, 2016
7:00 PM

Present: Mr. Greeley, Chair, Mrs. Mahon, Vice Chair, Mr. Dunn, Mr. Byrne and Mr. Curro, Jr.
Also Present: Mr. Chapdelaine, Mr. Heim and Mrs. Sullivan.

Chairman Greeley requested a moment of silence in memory of Roland (Roly) Chaput, an Arlington resident and long-time dedicated volunteer, who passed away on Saturday, January 23, 2016.

1. Introduction of New Director of Planning & Community Development, Jennifer Raitt
Adam W. Chapdelaine, Town Manager
Mr. Chapdelaine introduced Ms. Raitt and announced her official start date is February 16th.
Ms. Raitt stated that she was looking forward to working with everyone and brings years of experience in zoning and planning community development. The Selectmen thanked Ms. Raitt for coming to be introduced and look forward to working with her. Ms. Mahon pointed out that Mugar property development and large business development, particularly in the heights industrial park and Broadway, are important to address for the Town of Arlington.

CONSENT AGENDA

2. Minutes of Meetings: January 11, 2016
Mr. Dunn moved approval. SO VOTED (4-0-1)
Mr. Greeley abstained due to absence from the meeting.

LICENSES & PERMITS

3. Request: Common Victualler License
The Scoop N Scootery, 112 Massachusetts Avenue, Austin Crittenden
Mr. Crittenden stated he has operated a ten foot truck in Somerville and has grown to need a store front. He will close the store at 12/midnight and offer delivery until 2:00 a.m.
Mr. Curro moved approval subject to all conditions set forth. SO VOTED (5-0)
4. Decision for Review and Approval: Common Ground Alcohol Suspension Decision
Douglas W. Heim, Town Counsel
Common Ground, 319 Broadway, Bob O'Guinn, Jr., Owner
Mr. Heim explained that if the Selectmen are satisfied with the decision then it will be provided to the ABCC and licensee. Mrs. Mahon stated that at the hearing she felt there was no acknowledgement of seriousness regarding the incident by Mr. O'Guinn. She further stated that not all training and policy documents asked for at the hearing have been submitted.
Mr. Dunn moved approval. SO VOTED (4-1)
Mrs. Mahon voted in the negative.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

5. Discussion and Approval: Selectmen's Draft Handbook

Kevin F. Greeley, Chair

Mr. Curro offered a correction to page 18: the Arlington Committee on Arts and Culture should be Arlington Commission on Arts and Culture.

Mrs. Mahon moved approval of the draft handbook with correction.

SO VOTED (5-0)

6. Request: Permission to Hang 'State Without StigMA' Banner on Town Hall Balcony, 2/1/16-4/30/16

Christine Bongiorno, Director of Health and Human Services

Fred Ryan, Chief of Police

This agenda item was withdrawn by the requestor.

FINAL VOTES & COMMENTS

Articles for Review:

Article 7 Minuteman Regional Vocational Technical School: Amendment to the District Agreement of the Minuteman Regional Vocational School District to Allow Wayland's Withdrawal from the District

Article 8 Minuteman Regional Vocational Technical School: Substantive Amendments to the District Agreement, Including an "Initial Withdrawal Process"

Mr. Greeley thanked Mr. Dunn for all his hard work and time put into attending the meetings and guiding the Town through this Minuteman agreement process.

Mr. Dunn moved approval of the final votes & comments.

SO VOTED (4-0-1)

Mr. Greeley abstained due to absence from the meeting.

CORRESPONDENCE RECEIVED

Request Safety Improvements @ 101-103 Paul Revere Road

Sara Burd, 101 Paul Revere Road

Request Improved Safety Measures on Paul Revere Road

Katherine Radville, 106 Paul Revere Road

Letter of Commendation and Appreciation for Building Inspector Richard Vallarelli

Jeanne Leary, 425 Summer Street

The Selectmen unanimously agreed that Richard Vallarelli is an outstanding person and building inspector.

Mrs. Mahon moved receipt of correspondence and to refer the Paul Revere Road correspondence to Mr.

Chapdelaine to be reviewed by Traffic Safety.

SO VOTED (5-0)

NEW BUSINESS

Mrs. Mahon commended Chief Ryan for utilizing the Arlington Alert-reverse 911 call system announcing the next community training and support meeting on January 26th on Vivitrol for Opioid users and their families and friends.

Mr. Dunn stated utilizing the alert call system was an appropriate usage and that Opioid abuse is a health crisis.

Mr. Curro thanked the emergency responders along with the school personnel for the well-executed response to the school bomb threats this past week at Arlington High School and St. Agnes School.

Mrs. Mahon moved to conclude this portion and reconvene on Town Meeting floor and to then adjourn concurrent with the adjournment of the Special Town Meeting. SO VOTED (5-0)

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

Next Scheduled Meeting of BOS February 8, 2016

1 /25/16

Agenda Item	Documents Used
1	N/A
2	Draft minutes of 1/11/16
3	CV application and reports
4	Draft decision of suspension
5	Draft handbook
6	Banner request
Final Votes & Comments	Warrant articles & votes: Article 7 and Article 8
Corr. Recv'd	-Sara Burd correspondence -Katherine Radville correspondence -Jeanne Leary correspondence



Town of Arlington, Massachusetts

Reappointments: Arlington Bicycle Advisory Committee

Summary:

Philip Goff

Jack Johnson

Christopher Tonkin

(terms to expire 1/31/2019)

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	ABAC_reappointments.pdf	ABAC Request for reappointments, Meeting Notices to reappointees

Original Message-----

From: "Joey Glushko" <JGlushko@town.arlington.ma.us>

To: "Marie Krepelka" <MKrepelka@town.arlington.ma.us>

Date: Thu, 21 Jan 2016 16:19:04 -0500

Subject: ABAC reappointments

Marie -

The Bicycle Advisory Committee has three Board members whose terms expire in 2016. These members are Christopher Tonkin, Jack Johnson, and Phil Goff. These members have been queried, and they have committed to serving for another term. The Board, in general, is supportive of their continued participation on the Executive Board. We would like to have the BoS reappoint them.

Please let me know if there is anything else you need from the ABAC Board. It would be ideal if all three appointments might take place at the same time. Thank you.

Joey

Joey Glushko, Planner
Planning and Comm. Devel.
Arlington, MA 02476
Phone: 781-316-3093

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

February 2, 2016

Philip Goff
94 Grafton Street
Arlington, MA 02474

Re: Reappointment: Arlington Bicycle Advisory Committee

Dear Mr. Goff:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, February 8th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

Marie A. Krepelka

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

February 2, 2016

Jack Johnson
96 Bow Street #3
Arlington, MA 02474

Re: Reappointment: Arlington Bicycle Advisory Committee

Dear Mr. Johnson:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, February 8th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

February 2, 2016

Christopher Tonkin
27 Argyle Road
Arlington, MA 02474

Re: Reappointment: Arlington Bicycle Advisory Committee

Dear Mr. Tonkin:

Please be advised that the Board of Selectmen will be discussing your reappointment to the above-named at their meeting to be held on Monday, February 8th at 7:15 p.m. in the Selectmen's Chambers, Town Hall, 2nd Floor. Although it is not a requirement that you attend the meeting, you are invited to be in attendance.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka".

Marie A. Krepelka
Board Administrator

MAK:fr



Town of Arlington, Massachusetts

Request: One Day Beer & Wine License, 3/5/16, for 'Beats for EATS' Fundraiser @ Robbins Memorial Town Hall Auditorium

Summary:

Lauren Ledger, Arlington EATS

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Arlington_Eats_One_Day.pdf	One Day Application

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Lauren Ledger-Arlington EATS

Address, phone & e-mail contact information: 168 Franklin Street Arlington, MA 02474,
617-365-4877, lauren.ledger@gmail.com

Name & address of Organization for which license is sought: Arlington EATS
670 R Massachusetts Ave.

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):
Jodi Auerbach

Address, phone & e-mail contact information: 15 Cleveland Street Arlington, MA 02474
617-549-2599, jodi@somethingsavory.com

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? No If so, please give date(s) of Special Licenses and/or applications and title of event(s). _____

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?
No

24-Hour contact number for Responsible Manager on Event date: Jodi Auerbach-617-549-2599

Title of Event: beats for EATS Fundraiser

Date/time of Event: March 5, 2016 7:30pm-11:00PM

Location of Event: Town Hall Auditorium

Location/Event Coordinator: Patsy Kraemer

Method(s) of invitation/publicity for Event: flyers, social media, email, word of mouth

Number of people expected to attend: 250

Expected admission/ticket prices: \$25 per person

Expected prices for food and beverages (alcoholic and non-alcoholic): \$8 for glass of wine
\$5 per beer

Will persons under age 21 be on premises? No

If "yes," please detail plan to prevent access of minors to alcoholic beverages. _____

Have you consulted with the Department of Police Services about your security plan for the Event?
Yes

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Roteau Date 2-1-16
Off. Corey P. Roteau
Printed name/title

POLICE COMMENTS:

Request at least one police detail.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)
Beer and Wine

What types of food and non-alcoholic beverages do you plan to serve at the Event? Stationery appetizers, passed appetizers, desserts, water, sparkling water, soda

Who will be responsible for serving alcoholic beverages at the Event? Premier Bartending and Beverage Service Staff

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.
T.I.P.S Certification

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Ed Garland 10/3/68

Anthony Pericolosi 7/1/70

Rebecca Powers 4/26/87

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc) Horizon Beverage Company, Inc.
45 Commerce Way Norton, MA 02766

Date of Delivery: Friday, March 4, 2016

Alcohol Serving Time (s): 7:30pm-10:30pm

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?
Committee members of Arlington EATS will remove excess alcoholic
beverages in the trunk of cars on March 5.

Date of Pick-Up: Monday, March 7, 2016

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.) General Liability Insurance from Beaujolais Catering

Liquor Liability Insurance from Premier Bartending and Beverage Service

**Please submit this completed form and filing fee to the Board of Selectmen
at least 21 days before your Event. Failure to provide complete
information may delay the processing of your application.**

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: Lauren Ledger

Printed name: Lauren Ledger

Printed title & Organization name: Co-Founder Arlington EATS

Email: lauren.ledger@gmail.com



GORDO-5

OP ID: JL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/12/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roblin Insurance Agency, Inc. 144 Gould Street, Suite 100 Needham, MA 024942321 Roblin Insurance Agency, Inc	CONTACT NAME: Roblin Insurance Agency, Inc	
	PHONE (A/C, No, Ext): 781-455-0700 FAX (A/C, No): 781-449-8976	
INSURED Premier Bartending & Beverage Service, Inc. PO Box 310 Waltham, MA 02451	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Travelers Insurance	36161
	INSURER B: U.S. Liability Ins. Co.	
	INSURER C: Torus Specialty Insurance Co.	
	INSURER D:	
INSURER E:		
INSURER F:		

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		880-4B662113-15-42	03/11/2015	03/11/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
B	<input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CL1569703B	03/11/2015	03/11/2016	MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> CLAIMS-MADE		88915C142ALI	03/11/2015	03/11/2016	EACH OCCURRENCE \$ 9,000,000 AGGREGATE \$ 9,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Town of Arlington is additional insured with regard to liability of the named insured.

CERTIFICATE HOLDER

CANCELLATION

TOWNAR1 Town of Arlington Town Hall 730 Massachusetts Ave. Arlington, MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2014 ACORD CORPORATION. All rights reserved.

Arlington EATS
670 R Massachusetts Ave.
Arlington, MA 02476

January 31, 2016

SECURITY PLAN FOR beats for EATS Fundraiser

Beats for EATS is a fundraising event sponsored by the Arlington EATS. An organizing committee with ten members is responsible for the event.

The event is scheduled for Saturday, March 5, 2016, 7:30 pm to 11:00 pm, at the Arlington Town Hall.

A One-Day Permit has been submitted to the Selectmen's Office.

This is the Security Plan.

Advance tickets will be sold for the event at \$25 each. We anticipate approximately 200 - 250 people to attend. There will be stationery and passed appetizers, desserts, cash bar, live music, and a silent auction.

Premier Bartending and Beverage Service will provide the bartending staff. The bartending staff is T.I.P.S certified. All rules regarding alcohol beverage service will be followed as understood from T.I.P.S Certification training by the bartenders. Bar service will end at 10:30pm.

Patsy Kraemer, Event Coordinator, will be on site to monitor the use of the Town Hall Auditorium. Members of the Arlington EATS Committee and volunteers will be staffing the party. Greg Stathopoulos will be the custodian for the event. Beaujolais Catering will provide the appetizers. All will be responsible for ensuring that the event runs smoothly.

A police detail will be hired for the event (if required). This officer will be available to help with any emergency situations that may arise. A fire detail will also be hired for the event.

Please advise if there are other items that we need to consider.



On Premise

Issued:

6/1/2015

ID#:

3998732

SSN:

XXX-XX-XXXX

Expires:

5/19/2018

D.O.B.:

XXXXXX

REBECCA A POWERS
280 Redemption Rock Trl
Sterling, MA 01564-2502

For service visit us online at www.gettips.com
Martin D'Apolito, 16823



Town of Arlington, Massachusetts

Request: One Day All Alcohol License, 3/19/16, for 'Quiz Night' @ Arlington Catholic High School

Summary:

Erin Simmons, ACHS Development Coordinator

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	ACHS_one_day.pdf	One Day Application

16 Medford Street
Arlington, MA 02474
781.646.7770

OFFICE OF THE BOARD OF SELECTMEN



TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

SPECIAL ALCOHOL LICENSE APPLICATION

Name of Applicant: Arlington Catholic High School
Address, phone & e-mail contact information: 16 Medford St. Arlington
781 646 5101 LPePicelli@achs.net
Name & address of Organization for which license is sought: Same

Does this Organization hold nonprofit status under the IRS Code? ☒ Yes ☐ No

Name of Responsible Manager of Organization (if different from above):

Lae-Ann PePicelli-Murray
Address, phone & e-mail contact information: Same

Has the Applicant or Organization applied for and/or been granted a special liquor license this calendar year? NO If so, please give date(s) of Special Licenses and/or applications and title of event(s).

Is this event an annual or regular event? If so, when was the last time this event was held and at what location?

Annual, Every March

24-Hour contact number for Responsible Manager on Event date: 617 605 9727

Title of Event: Quiz Night

Date/time of Event: March 19th, 2016 6pm-11pm

Location of Event: Arlington Catholic High School

Location/Event Coordinator: Erin Simmons

Method(s) of invitation/publicity for Event: Invite to Community Members

16 Medford Street
Arlington, MA 02474
781.646.7770

Number of people expected to attend: 150

Expected admission/ticket prices: \$35

Expected prices for food and beverages (alcoholic and non-alcoholic): \$4 mixed drinks
\$3 beer/wine \$1 Soda/Water

Will persons under age 21 be on premises? NO

If "yes," please detail plan to prevent access of minors to alcoholic beverages. _____

Have you consulted with the Department of Police Services about your security plan for the Event?

Please see Attached

OFFICE USE ONLY

For Police Chief, Operations Commander, or designee:

Your signature below indicates that you have discussed this event with the applicant, you have reviewed the applicant's security plan, and any necessary police details have been arranged for the Event.

Off. Corey P. Roteau
Off. Corey P. Roteau
Printed name/title

Date 2-3-16

POLICE COMMENTS:

Request one police detail.

What types of alcoholic beverages do you plan to serve at the Event? (Note: By State Law, all-alcohol Special Licenses are available only to nonprofit organizations.)

Beer / Wine / Mixed drinks

What types of food and non-alcoholic beverages do you plan to serve at the Event?

Soda Water Various foods

Who will be responsible for serving alcoholic beverages at the Event?

1 Certified Bartender

What training or certification in responsible alcohol service does this person have? Please attach certificate or other proof of training for at least one person who will have responsibility for serving alcoholic beverages at each point of service and who will be present for the entire Event.

JDe Simmons - Certification attached

16 Medford Street
Arlington, MA 02474
781.646.7770

Please list the names and dates of birth for all people who will be responsible for serving alcoholic beverages at the Event. Anyone serving alcoholic beverages must be at least 21 years of age.

Joe Simmons 9/9/70

Name of the Massachusetts wholesaler who will deliver to site? (Full supplier list available on the ABCC website: www.mass.gov/abcc)

Optias Liquors, Medford

Date of Delivery: _____

Alcohol Serving Time (s): _____

How, when, and by whom will excess alcoholic beverages obtained for the Event be disposed of?

To be distributed among committee members. Expected to be minimal.

Date of Pick-Up: _____

Please provide details (insurance company, type of policy, name of insured, and policy limits) of any relevant insurance coverage for the Event, included but not limited to General Liability and Liquor Liability insurance. (You may be asked to supply a certificate or other proof of adequate insurance coverage.)

Please see attached

Please submit this completed form and filing fee to the Board of Selectmen at least 21 days before your Event. Failure to provide complete information may delay the processing of your application.

I HAVE READ AND UNDERSTAND ALL RULES AND REGULATIONS:

Signature: ES

Printed name: ERIN SIMMONS

Printed title & Organization name: Development Coordinator ACHS

Email: ESIMMONS@ACHS.NET



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
02/01/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Roman Catholic Archdiocese of Boston 66 Brooks Drive Braintree, MA 02184		CONTACT NAME: PHONE (A/C, No, Ext): 617-746-5742 FAX (A/C, No): 617-779-4572 E-MAIL ADDRESS: ormadmin@rcab.org		
INSURED Location 080-003 Arlington Catholic High School 16 Medford Street Arlington MA 02471		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : National Catholic Risk Retention Group		10083-001
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
INSURER F :				

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

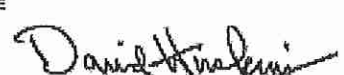
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			RCAB \$250,000.00 RRG 10358-18 \$750,000.00	07/01/15	07/01/16	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input checked="" type="checkbox"/> Host Liquor Liability						MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$
	<input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$
	OTHER:						PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						
	<input type="checkbox"/> NON-OWNED AUTOS						
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	EXCESS LIAB						
	<input type="checkbox"/> CLAIMS-MADE						
	DED						
	RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of General Liability including Host Liquor Liability for School fundraisers
March 18, 2016. Town of Arlington is an additional insured where required by written contract.

CERTIFICATE HOLDER

CANCELLATION

Town of Arlington, Massachusetts 730 Massachusetts Avenue Arlington, MA 02476	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

© 1988-2014 ACORD CORPORATION. All rights reserved.

16 Medford Street
Arlington, MA 02474
781.646.7770

Quiz Night Security Plan

Arlington Catholic's Quiz Night will have approximately 150 attendees. It is a fundraising event for the school. This is our 20th year holding this event. We will have a bar available as well as food.

Prevention of Sale of Alcohol to Minors:

First and foremost, no one is allowed to attend the event unless they are 21 and over. Additionally, AC has a certified bartender who will check IDs for everyone, Joseph Simmons (his certification information is enclosed). There will also be additional volunteers available to serve soda and non-alcoholic beverages.

Traffic and Parking:

We do not anticipate any traffic issues as the school daily has over 800 people in the building and there will be fewer people in attendance that evening. Attendees are being told to park in the Municipal Lot behind the school, to find street parking, or the RR Lot. We will also remind attendees to park in the metered section only, not the permit parking only section.

General Crowd Control:

Arlington Catholic will hire two Arlington Police Detail Officers for the event to assist if any issues arise. We will also have numerous school administrators present.

Evacuation Plan:

The school evacuation plan that was developed to evacuate students during the day will be put into use if any emergencies occur. The emergency plan is posted in all areas of the school with explicit instructions of what to do in an emergency. Again, school administrators and staff will be available to assist and direct if anything were to occur.

This is your Official TIPS® Certification Card.

Carry it with you as evidence of your skills and knowledge in the responsible sale and consumption of alcohol.

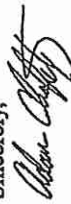
Congratulations!

By successfully completing the TIPS (Training for Intervention Procedures) program, you have taken your place in the forefront of a nationwide movement to reduce the tragedies resulting from the misuse of alcohol. We value your participation in the TIPS program.

You will help to provide a safer environment for your patrons, peers and/or colleagues by using the techniques you have learned and taking a positive approach towards alcohol use.

If you have any information you think would enhance the TIPS program, or if we can assist you in any way, please contact us at 703-524-1200. Thank you for your dedication to the responsible sale and consumption of alcohol.

Sincerely,



Adam F. Chafetz
President, HCI

IMPORTANT: Keep a copy of this card for your records. Write down your certification number because you will need it when contacting TIPS. For assistance or additional information, contact Health Communications, Inc. by using the information provided on the reverse side of your certification card. There is a minimal charge for a replacement card if your original card becomes lost, damaged or stolen.



eTIPS On Premise 2.0 SSN: XXX-XX-XXXX

Issued: 3/8/2014 Expires: 3/8/2017

ID#: 3673453 D.O.B.: XXX/XX/XXXX

Joseph Paul Simmons
Arlington Catholic High School
16 Medford St
Arlington, MA 02474-3121

For service visit us online at www.gettips.com



Town of Arlington, Massachusetts

Appointments of New Election Workers: (1) Brien Higgins, 37 Rangeley Road, D, Pct. 11; (2) Judith Hyland, 54 Webcowet Road, U, Pct. 9; (3) Patricia LaPlante, 209 Jason Street, D, Pct. 3; (4) Richard LaPlante, 209 Jason Street, D, Pct. 3; (5) Joanne Malatesta, 8 Walnut Terrace, U, Pct. 14; (6) Robert Radochia, 45 Columbia Road, U, Pct. 21

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Election_Worker_Records.pdf	Election Worker Master Records

ELECTION WORKER'S MASTER RECORD

Date: 8/3/16

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____

Position INSPECTOR

Name: BRIEN HIGGINS

Democrat ☒

Address: 37 RANDELEY ROAD

Republican _____

Unenrolled _____

Zip Code: 02474

Precinct 11

Alpha/Last Name: _____

Phone # 781 - 641 - 0037

Position Codes: 10 - Warden
20 - Deputy Warden
30 - Inspector
40 - Deputy Inspector
50 - Clerk

60 - Deputy Clerk
70 - Teller
80 - Substitute
90 - Custodian

ELECTION WORKER'S MASTER RECORD

Date: 8/4/16

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position INSPECTOR
Name JUDITH HYLAND Democrat _____
Address 54 WEBSTER ROAD Republican _____
Unenrolled ☒
Zip Code 08474 Precinct 9
Alpha/Last Name _____ Phone # (781) 646-0748

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 2/4/16

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____

Name: PATRICIA LAPLANTE

Address: 209 JASON STREET

Zip Code: 02476

Alpha/Last Name: _____

Position INSPECTOR

Democrat ☒

Republican _____

Unenrolled _____

Precinct 3

Phone # (781) 641-0789

Position Codes:

10 - Warden
20 - Deputy Warden
30 - Inspector
40 - Deputy Inspector
50 - Clerk

60 - Deputy Clerk
70 - Teller
80 - Substitute
90 - Custodian

ELECTION WORKER'S MASTER RECORD

Date: 2/4/16

Check One: ✓ New Employee
 Change to Existing Employee

Vendor # _____

Position Inspector

Name: RICHARD LAPLANTE

Democrat ✓

Address: 209 JASON STREET

Republican _____

Unenrolled _____

Zip Code: 02476

Precinct 3

Alpha/Last Name: _____

Phone # (781) 641-0789

Position Codes:

10 - Warden
20 - Deputy Warden
30 - Inspector
40 - Deputy Inspector
50 - Clerk

60 - Deputy Clerk
70 - Teller
80 - Substitute
90 - Custodian

ELECTION WORKER'S MASTER RECORD

Date: 8/4/16

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____ Position Inspector
Name JUANITA MALATESTA Democrat _____
Address 8 WALNUT TERRACE Republican _____
Unenrolled ☒
Zip Code 02476 Precinct 14
Alpha/Last Name _____ Phone # (781) 646-3478

Position Codes:	10 Warden	60 Deputy Clerk
	20 Deputy Warden	70 Teller
	30 Inspector	80 Substitute
	40 Deputy Inspector	90 Custodian
	50 Clerk	

ELECTION WORKER'S MASTER RECORD

Date: 2/3/16

Check One: ☒ New Employee
☐ Change to Existing Employee

Vendor # _____

Name: ROBERT RADDICIA

Address: 45 COLUMBIA ROAD

Zip Code: 02474

Alpha/Last Name: _____

Position WARDEN

Democrat _____

Republican _____

Unenrolled ☒

Precinct 21

Phone # (781) 648-1196 (home)
(617) 823-1856 (cell)

Position Codes: 10 - Warden
20 - Deputy Warden
30 - Inspector
40 - Deputy Inspector
50 - Clerk

60 - Deputy Clerk
70 - Teller
80 - Substitute
90 - Custodian



Town of Arlington, Massachusetts

Discussion and Approval: Sidewalk Cafe Permit Fee

Summary:

Kevin F. Greeley, Chair

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Café_Fee_Comp.docx	fee comparison chart

Café Outdoor Seating Fee Comparison	
TOWN	FEE
Arlington	\$50.00 (yearly)
Belmont	\$100.00 (yearly)
Cambridge	Sidewalk obstruction permit \$75.00 (yearly) Sidewalk use license agreement \$750.00 (yearly)
Haverhill	\$100.00 (yearly)
Lenox	\$125.00 (yearly)
Lexington	Area Dependent (Bertucci's \$420/yearly; Pete's \$62/ yearly)
Medford	\$25.00 (yearly)
Melrose	\$1,500 flat / \$1,500 (yearly)
Newton	\$100.00 \$50.00 Rental (yearly)
Reading	\$50.00
Salem	\$140-\$420
Stoneham	\$150.00
Somerville	\$165.00
Weymouth	\$100-\$250
Wellesley	\$250-\$600 /\$ 2,000 - \$3,600 w. alcohol
Winchester	\$125.00 (yearly)

2016 Café Outdoor Seating Renewals

Arlington Café	475	Summer St
ArtLounge	1346	Mass Ave
Bagels By Us	787-789	Mass Ave
Barismo	171	Mass Ave
Blue Ribbon BBQ	908-912	Mass Ave
Capitol Theatre	204	Mass Ave
Common Ground	319	Broadway
Corner Grille LLC	86	Mass Ave
Flora Restaurant	190	Mass Ave
Gail Ann's Donuts	10	Medford St
Madrona Tree	315	Broadway
Not Your Average Joes	645	Mass Ave
Ristorante Olivio	201	Mass Ave
Starbucks Corp	327	Broadway
Sweet Chili	470	Mass Ave
Zhu Garden/ Kathmandu	166	Mass Ave



Town of Arlington, Massachusetts

For Approval: Maple Tree Removal @11 Kipling Road

Summary:

John and Lori DeLeo

ATTACHMENTS:

Type	File Name	Description
▣ Reference Material	DeLeo_appeal_letter.pdf	DeLeo letter of appeal
▣ Reference Material	Tree_Warden_comments.pdf	Tree Warden recommendation
▣ Reference Material	Tree_Committee_reference.pdf	Tree Committee objection

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA. 02174

January 25, 2016

JAN 27 1 58 PM '16

Town of Arlington
Board of Selectmen
730 Mass Ave.
Arlington, MA 02476

Dear Board of Selectmen,

My wife Lori and I are in the process of building a new home for our family on 11 Kipling Road in Arlington. Part of the process in completing construction requires the removal of a tree in front of our property. The tree is in the direct line of site when entering and exiting our driveway. It is very dangerous as this could cause a serious accident. The roots of the tree are sticking up above the ground and extend well past the point of where our driveway is situated. This will compromise the drainage system put in place underneath the driveway. The water table in our neighborhood is very high and would present a problem during any rain storm. We constantly had issues with water in the basement backing up thru the toilets and sink. We have two small children and this represented an obvious health hazard.

On December 1st we had a hearing with the Tree Warden and the town approved the removal of the aforementioned tree. Due to the fact that a member of the Tree Committee was present at the meeting and opposed, we were instructed to write this letter as the next step in the process of having the tree removed. We would be happy to plant a new tree in its' place.

Please feel free to contact us with any questions and we appreciate your time.

Regards,

Mr. and Mrs. John S. DeLeo

John A. DeLeo
Ln DeLeo

From: "Steve Rae" <SRae@town.arlington.ma.us>
To: "Marie Krepelka" <MKrepelka@town.arlington.ma.us>
Date: 12/01/2015 07:37 PM
Subject: Re: Tree Removal - 11 Kipling Road

Marie,

The Tree Committee objected to the removal of this tree, As Acting Tree Warden i believe there is just cause to allow the request to remove this tree to go forward.

Regards,

Stephen R. Rae

Town of Arlington
Forestry Supervisor
781.316.3311 office

srae@town.arlington.ma.us

From: ELIZABURDEN@comcast.net [mailto:ELIZABURDEN@comcast.net]
Sent: Tuesday, December 01, 2015 9:11 AM
To: Rademacher, Mike
Cc: Mary Ellen Aronow
Subject: Ojection to tree removal, 11 Kipling

Mike,
It turns out that the ATC might not have a representative at the tree hearing, so this is our statement. Thanks

11 Kipling, Tree Hearing Comments – Dec 1, 2015

The Arlington Tree Committee (ATC) would like to object to the removal of the street tree located at 11 Kipling. The committee's primary concern is that the construction of a new residence was undertaken prior to receiving approval for the removal of a public street tree, and the completion of this residence seems to be dependent on the removal of a healthy and mature public shade tree.

Below are some photos of the property before and after construction:

[IMG_5426.JPG](#)

[20151125_071713.jpg](#)

[20151125_064216.jpg](#)

Photo 1 is from Google Earth, showing the property before construction. It shows the healthy tree in the summer (fully leafed out).

Photos 2. and 3 were taken last week and show the new construction and the shade tree now partially in the way of the proposed new driveway.

These images have raised some important questions regarding this project:

1. Shouldn't the tree hearing have happened before construction proceeded as opposed to now, when there are limited options but to remove the mature shade tree? When an application for a building permit is submitted, shouldn't it contain a certified site plan showing the removal of trees and a new curb cut? If this had been done, it might have been required that there be a tree removal hearing **prior** to issuing the demolition and building permits. We do not know what was submitted with the permit application in this case, but it seems that for a new building, some sort of site plan must have been submitted.

2. Regarding a new curb cut for this project, is it possible to modify the curb cut to be a single width curb cut so that the tree could be retained despite the location of the driveway?

Given these questions. the ATC recommends that first, consideration be given to modifying the curb cut so as to retain the tree. Site visits suggest that a single width curb cut would allow for the tree to be retained. If this is not possible, the ATC feels that the town be compensated for full removal of a large diameter tree and the Trees Please fund be compensated for replacement of a similar canopy.

-the Arlington Tree Committee



Town of Arlington, Massachusetts

For Approval: Arlington Public Art

Summary:

Transformer Box Project 2016, East Arlington
Jill Manca and Adria Arch

ATTACHMENTS:

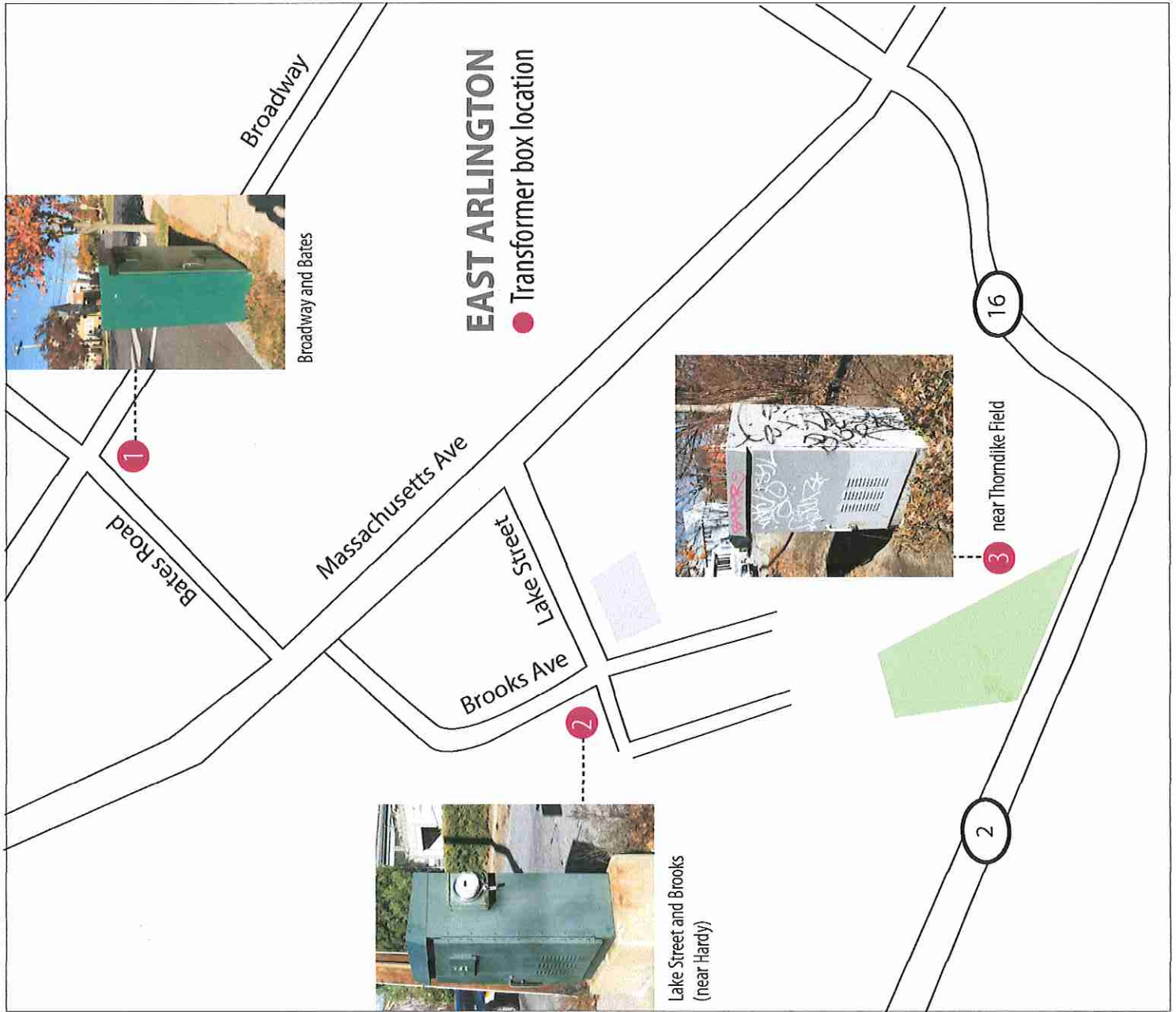
Type	File Name	Description
▢ Reference Material	Transformer_Box_Project_2016.pdf	Arlington Public Art Transformer Box 2016

2016 Transformer Box Project

This year's theme: Evolve/Change



presented by
Jill Manca
12 Colby Road
Arlington MA
02476



TRANSFORMER BOX MURALS 2016

Call for Arlington Artists

ARTISTS LIVING OR WORKING IN ARLINGTON (ages 18+) are invited to submit color sketches for one of three transformer box murals in Arlington as part of Arlington Public Art's Transformer Box Mural project. The theme is **evolve** (as in change or transformation). **Sketches and application must be submitted on or before April 1, 2016.** The time frame for painting the transformer boxes is from May 1 through July 1, 2016. Submissions will be juried by two members of Arlington Public Art. Notification of accepted entries will go out the week of April 17, 2016. A stipend of \$300 will be awarded to selected artists.

This year's theme is "evolve"



Sketches and application are due on or before April 1, 2016

Submission Requirements

- sketches (up to three per artist) **must be submitted by April 1 for consideration**
- submit color sketches electronically (jpegs or pdfs only, to arpublicart@gmail.com) on supplied template (see reverse side). Please label your sketches with your last name: e.g., *lastname_sketch1.jpeg*, *lastname_sketch2.jpeg*, etc.
- your design must cover top, front, back, and sides (NOTE: some boxes are not accessible on all sides so you might have to modify your design if selected.)
- provide link to website or submit jpegs of five recent works (labeled *lastname_image1*, *lastname_image 2*, etc.) along with pdf of résumé
- sketches must be original work and adhere to our theme

Selected Artists...

- will be notified the week of April 17.
- will be assigned one of the transformer boxes in East Arlington; see map. (If you have indicated that you would like to work on a particular transformer box, APA will try to accommodate your request, but this is not guaranteed.)
- are required to complete liability and contract forms (per Town Counsel) before beginning the project.
- are responsible for prepping the transformer box (scraping, cleaning, and priming), painting the art, and applying clear coat and anti-graffiti coat to protect the art upon completion. (Artists provide their own paint, APA will provide the primer, clear coat, and anti-graffiti coat.)
- should use acrylic-based paints.
- should make sure that art does not restrict the operation of transformer boxes. Vents, keyholes, locks, and hinges must remain operational.
- must start and complete project in the May 1– July 1, 2016. time frame (ideally completed within three weeks of start date).
- transformer box sizes vary and artists must be willing to adjust designs to their particular box.



NOTE: The artwork will be a long-term installation and will become the property of the Town of Arlington.

Arlington Transformer Box Application 2016

Fill out application below and submit your color sketches on or before April 1 using template below.

Name _____

Address _____

email _____

phone _____

website _____

title of piece (optional) _____

preferred site _____

Preferences for a specific box will be considered but not guaranteed.

Please note: dimensions of the template do not accurately represent all transformer boxes. Your proposed design will require some adjustment.

TOP

CHECKLIST

- ☐ application
- ☐ color sketch(es)
- ☐ 5–10 images of recent work
- ☐ résumé

Sketches and samples of your work should be submitted electronically as jpegs or pdfs to: arlpblicart@gmail.com
Please limit file size to 2MB or compress files before sending.

Questions?

Please email arlpblicart@gmail.com
or visit
www.arlingtonpublicart.blogspot.com

SIDE

FRONT

SIDE

BACK



Town of Arlington, Massachusetts

For Approval: Chairful Where You Sit

Summary:

Amy Goldstein, Arlington Public Art Committee and Vision 2020 Standing Committee

ATTACHMENTS:

Type	File Name	Description
▢ Reference Material	Chairful_Where_You_Sit_request.pdf	Request from Public Art Committee

From: "Amy R. Goldstein" <amyrgoldstein@mac.com>
To: mkrepelka@town.arlington.ma.us
Cc: Adria Arch <adriaarch@gmail.com>
Date: 02/02/2016 02:32 PM
Subject: Request to use Whittemore Park for Chairful Where You Sit

Hello Marie,

Adria Arch asked me to request that we be placed on the Board of Selectman's agenda to use Whittemore Park again this year for the Chairful Where You Sit public art event. I submitted a request through the Request/Answer on-line system, and called your office to follow up. Please accept this email as my written request to place this item on the agenda:

The annual "Chairful Where You Sit" public art event requests the use of Whittemore Park in front of the Dallin Museum to hold the event this year from July 21 (chair drop off) through July 24. The event is free and open to the public. The chairs will be displayed in the park over the course of the weekend. This is the third year that the event will be held in this location.

Please contact me if you have any questions. My cell phone is 781-910-0126.
Thank you.

Amy Goldstein, on behalf of Public Art committee
Vision 2020 Standing Committee Member



Town of Arlington, Massachusetts

Vote: a) Special Town Meeting, April 27, 2016

Summary:

b) Opening of Special Town Meeting Warrant
Kevin F. Greeley, Chair



Town of Arlington, Massachusetts

Articles for Review:

Summary:

Article Bylaw Amendment/Camping on Public Property
Article Vote/Email Accounts for Members of Public Bodies
Article Vote/Lobbying by Public Officials

ATTACHMENTS:

Type	File Name	Description
Reference Material	Warrant_Article_text.pdf	Warrant Article Text
Reference Material	TC_Memo_Re_2016_Warrant_Articles_24__26__and_27_for_2.8.16_Meeting_(1).pdf	Comments from Town Counsel
Reference Material	10_registered_voter_letter.pdf	Letter sent to signers of 10 registered voter articles

ARTICLE 24 BYLAW AMENDMENT/CAMPING ON PUBLIC PROPERTY

To see if the Town will vote to amend the Town Bylaws to establish an Article prohibiting camping on all public property; or to take any action related thereto.

(Inserted at the request of the Town Manager)

ARTICLE 26 VOTE/EMAIL ACCOUNTS FOR MEMBERS OF PUBLIC BODIES

To see if the Town will vote to provide email accounts for the exclusive use of Town business to members of the Board of Selectmen, School Committee, Finance Committee, Board of Assessors, Redevelopment Board, and possibly other public bodies; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)

ARTICLE 27 VOTE/LOBBYING BY PUBLIC OFFICIALS

To see if the Town will vote to prohibit policy-making elected and appointed officials from lobbying or engaging others to lobby on their behalf, on matters affecting the Town unless the specific lobbying initiatives have been approved at an open session of a public meeting of a public body of the Town; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)




**Town of Arlington
Legal Department**

Douglas W. Heim
Town Counsel

50 Pleasant Street
Arlington, MA 02476
Phone: 781.316.3150
Fax: 781.316.3159
E-mail: dheim@town.arlington.ma.us
Website: www.arlingtonma.gov

To: Board of Selectmen

Cc: Adam Chapdelaine, Town Manager
John Leone, Town Moderator
David Good, Chief Technology Officer
Fred Ryan, Police Chief
Christine Bongiorno, Director of Health & Human Services
Proponent of Articles

From: Douglas W. Heim, Town Counsel 

Date: February 5, 2016

Re: Annual Town Meeting Warrant Articles ##24, 26, and 27.

I write to provide the Board of Selectmen a summary of the above-referenced warrant articles to assist in the Board's consideration of these articles at its upcoming hearing on February 8, 2016. I note that in this instance, there are no reference materials from this Office for the articles discussed herein.

ARTICLE 24

BYLAW AMENDMENT/ CAMPING PROHIBITED ON PUBLIC PROPERTY

To see if the Town will vote to amend the Town Bylaws to establish an Article prohibiting camping on all public property and to take any action related thereto.

(Inserted at the request of the Town Manager)

This article is presented on the advice of the Legal Department in consultation with the Arlington Police Department ("APD") and Health and Human Services Department ("HHS"). In short, its purpose is to ensure that Arlington Police and other appropriate Town Departments have the tools necessary to fairly and adequately address safety and sanitation concerns created by persons camping overnight on public property such as Arlington's parks, school grounds, or other land owned by the Town or Commonwealth without the prior permission.

While some specific concerns have been created by homeless encampments in Arlington, this bylaw addresses a broader scope of concerns. Moreover, establishing a bylaw that by default prohibits overnight camping does not divest APD or HHS of their discretion to determine the most appropriate courses of action to address community concerns. Further, it must be stressed that with respect to homeless persons camping in Arlington, both APD and HHS emphasize their respective commitments to assisting homeless persons attain appropriate resources and shelter.

Finally, the proposed bylaw does not impact camping on private property or public property *with the permission of the appropriate Town or Commonwealth Department*. As such, any person or group seeking to camp on Town land, would merely need to seek permission in advance, providing appropriate details and complying with reasonable rules and regulations.

Based on the foregoing, the following presents a suggested motion for Town meeting:

VOTED:

That Title IV of the Town Bylaws ("Public Areas") be and hereby is amended by inserting a new article to provide for the prohibition of camping on all public property in the Town of Arlington as follows:

Article 6: CAMPING PROHIBITED ON PUBLIC PROPERTY

Section 1. DEFINITIONS

For the purpose of this section "camping" is defined as:

- (a) Sleeping or otherwise being in a temporary shelter out-of-doors (i.e. tent sleeping bag); or*
- (b) Sleeping out-of-doors atop and or covered by material (i.e. bedroll, cardboard, newspaper); or*
- (c) Cooking over an open flame or fire out-of-doors (i.e. campfire).*

Section 2. CAMPING IS PROHIBITED

Camping is prohibited on all public property, except as may be authorized by the appropriate governmental authority.

Section 3. SIGNS AND DIRECTION OF TOWN PERSONNEL

No person shall refuse or neglect to obey any rule, posted by sign concerning the use of any area identified as public property; nor shall they refuse or neglect to obey any reasonable direction of a police officer or a person charged with maintenance and care of such an area.

Section 4. ENFORCEMENT AND PENALTY

Subsection 1

Persons in violation of this bylaw shall:

- (a) first be provided written notice advising of the prohibition of camping in areas identified as public land;*
- (b) advised of alternative shelter locations as appropriate;*
- (c) advised of date by which to vacate; and*
- (d) subject to further reasonable penalties, including fines for damage to any public area caused by camping activities.*

Subsection 2.

If after the written notice date to vacate passes, prohibited camping activity continues as described herein, a citation shall be issued, advising of a "final date to vacate" or be subject to arrest and seizure of all camping equipment and material.

Section 5. **PURPOSE AND SEVERABILITY CLAUSE**

"The purpose of this section is to preserve and promote the peace, good order, safety, health, convenience, and general welfare of the Town. If any provision of this bylaw is declared unconstitutional or illegal by final judgment, order or decree of the Supreme Judicial Court of the Commonwealth, the validity of the remaining provisions of this bylaw shall not be affected thereby.

ARTICLE 26 **VOTE/EMAIL ACCOUNTS FOR MEMBERS OF PUBLIC BODIES**

To see if the Town will vote to provide email accounts for the exclusive use of Town business to members of the Board of Selectmen, School Committee, Finance Committee, Board of Assessors, Redevelopment Board, and possibly other public bodies; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)

This article was inserted by the citizen petition of Mr. Christopher Loreti. It is my understanding that Mr. Loreti will present further information at hearing, though the clear objective is to provide some action to ensure that Town e-mail accounts for members of certain elected and appointed boards and bodies are made available. At present, such an option for Town officials is not codified in the bylaws, though the Town's Information Technology Department makes e-mail accounts available to elected and appointed officials in appropriate circumstances. I assume, without being certain, that the proposed action would eliminate such discretion for the listed boards, committees, and commissions, and potentially others.

In my opinion non-employees cannot be required to use a Town e-mail account. Further, there is likely additional administrative cost to be incurred setting up and maintaining additional

Town accounts. However, regardless of whether a resolution or bylaw based on this article were approved, all persons using Town accounts, including volunteers must read and sign the Town's Acceptable Use Policy.

ARTICLE 27

VOTE/LOBBYING BY PUBLIC OFFICIALS

To see if the Town will vote to prohibit policy-making elected and appointed officials from lobbying or engaging others to lobby on their behalf, on matters affecting the Town unless the specific lobbying initiatives have been approved at an open session of a public meeting of a public body of the Town; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)

This article was inserted by the citizen petition of Mr. Christopher Loreti. It is my understanding that Mr. Loreti will present further information at hearing. Based on the article itself and earlier information provided by the proponent, my expectation is that a proposed vote would seek to prohibit elected and appointed officials from lobbying state officials directly or indirectly on various issues without first making a public vote to authorize such lobbying. As conveyed to the proponent, it is difficult to fully assess the general proposal without knowing further details, most significantly how "lobbying" shall be defined, and who shall determine what constitutes lobbying by what process.

I am not presently aware of any other examples of this type of local bylaw or regulation. State Ethics Laws applicable to public officials are oriented towards prohibiting accepting gifts from lobbyists as defined by M.G.L. c. 268A. Moreover, the Massachusetts Lobbying Law, M.G.L. c. 3 §§ 39-50, excludes "employees or agents of the commonwealth or of a city, town, district or regional school district who are acting in their capacity as such employees or agents..." from its provisions. c. 3 § 50.

While the overall intent of the article is apparent, without knowing further specifics, my chief concern is whether or not a proposed vote put before Town Meeting would encroach upon authorities and duties reserved for elected bodies such as this Board or the School Committee and their members, the Town Manager, or other Town officials traditionally vested with discretion to advocate the policy interests of the Town, particularly in time-sensitive matters. I also hold some concerns about the potential breadth of Town officials covered under a resolution or bylaw to this effect, and the ability of elected officials to publicly assert positions and prerogatives, which may not be held by a majority of elected bodies.

OFFICE OF THE BOARD OF SELECTMEN

KEVIN F. GREELEY, CHAIR
DIANE M. MAHON, VICE CHAIR
DANIEL J. DUNN
STEVEN M. BYRNE
JOSEPH A. CURRO, JR.



730 MASSACHUSETTS AVENUE
TELEPHONE
781-316-3020
781-316-3029 FAX

TOWN OF ARLINGTON
MASSACHUSETTS 02476-4908

February 2, 2016

Dear Registered Voter:

The Board of Selectmen will meet on Monday, February 8th at 7:15 p.m., Selectmen's Chambers, 2nd Floor, Town Hall, to discuss the Warrant Article petition that you signed.

Article	Vote/Email Accounts for Members of Public Bodies
Article	Vote/Lobbying by Public Officials

Please feel free to contact Mary Ann or Fran in my office at the above number to confirm or if you require any further information.

Thank you.

Very truly yours,
BOARD OF SELECTMEN

A handwritten signature in cursive script that reads "Marie A. Krepelka" followed by a small flourish.

Marie A. Krepelka
Board Administrator

MAK:fr

ARTICLE VOTE/EMAIL ACCOUNTS FOR MEMBERS OF PUBLIC BODIES

To see if the Town will vote to provide email accounts for the exclusive use of Town business to members of the Board of Selectmen, School Committee, Finance Committee, Board of Assessors, Redevelopment Board, and possibly other public bodies; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)

ARTICLE VOTE/LOBBYING BY PUBLIC OFFICIALS

To see if the Town will vote to prohibit policy-making elected and appointed officials from lobbying or engaging others to lobby on their behalf, on matters affecting the Town unless the specific lobbying initiatives have been approved at an open session of a public meeting of a public body of the Town; or take any action related thereto.

(Inserted at the request of Christopher Loreti and ten registered voters)

EMAIL ACCOUNTS LORETI

Chris Loreti
56 Adams Street
Arlington, MA 02474

John Leonard
26 Grove Street
Arlington, MA 02476

Mr. & Mrs. John Worden
27 Jason Street
Arlington, MA 02476

Scott Smith
39 Amherst Street
Arlington, MA 02474

John Belskis
196 Wollaston Avenue
Arlington, MA 02476

Dean Carman
29 Kilsythe Road
Arlington, MA 02476

Wynelle Evans
20 Orchard Place
Arlington, MA 02476

Jon Gersh
24 Kipling Road
Arlington, MA 02476

Stephen Harrington
74 Columbia Road
Arlington, MA 02474

Bill Hayner
19 Putnam Road
Arlington, MA 02474

Gwenyth Hooper
1 School Street
Arlington, MA 02476

Lobbying by Public Officials- Loret

Chris Loret
56 Adams Street
Arlington, MA 02474

John Leonard
26 Grove Street
Arlington, MA 02476

Mr. & Mrs. John Worden
27 Jason Street
Arlington, MA 02476

John Belskis
196 Wollaston Avenue
Arlington, MA 02476

Dean Carman
29 Kilsythe Road
Arlington, MA 02476

Wynelle Evans
20 Orchard Place
Arlington, MA 02476

Jon Gersh
24 Kipling Road
Arlington, MA 02476

Stephan Harrington
74 Columbia Road
Arlington, MA 02474

Bill Hayner
19 Putnam Road
Arlington, MA 02474

Gwenyth Hooper
1 School Street
Arlington, MA 02476



Town of Arlington, Massachusetts

Resignation from Battle Road Scenic Byway Committee

Summary:

Howard B. Winkler, Waltham Street, Lexington

ATTACHMENTS:

	Type	File Name	Description
▢	Reference Material	Winkler_CR.pdf	Winkler Letter

Conc. Rec.
2/08/16

RECEIVED
SELECTMEN'S OFFICE
ARLINGTON, MA. 02174

FEB 2 2 16 PM '16

1010 Waltham Street, apt 205

Lexington, MA 02421

January 29, 2016

Mr. Kevin F. Greeley, Chair
Board of Selectman
730 Massachusetts Avenue
Arlington, MA 02476

Kevin
Dear Mr. Greeley,

I hope this letter finds you in good health, and the town in good shape.

After due consideration, I have decided to resign from the Battle Road Scenic Byway Committee.

As a charter member, appointed by the Board of Selectmen, I was able to provide information about the Arlington community and its history to the preparation of the Byway Corridor Management Plan. Now that the plan is completed, the task of implementation of the recommendations in the plan, should fall to those who are connected to the various boards and commissions in the four towns that comprise the byway, that is, Arlington, Lexington, Lincoln, and Concord.

It was my honor to serve my town. I now sleep elsewhere, but my heart is in Arlington.

Sincerely yours,

Howard

Howard B. Winkler



Town of Arlington, Massachusetts

NEW BUSINESS



Town of Arlington, Massachusetts

Next Scheduled Meeting of BoS February 22, 2016.